EVALUATE: Key Takeaways

With each offering of your course, review the elements you’ve included: content, page layout, tools, technology, etc. After you’ve conducted a survey, or other method, to evaluate various elements of your course, you’re ready to react to your findings.

Make course adjustments on an as-needed basis.

4 times to evaluate your course:
- Pre-semester
- Mid-semester
- Post-semester
- Emergency

A few elements you can include in your evaluation process are university-provided class evaluations, student grades, and course statistics.

Survey tips:
- Ask 10 questions or fewer
- Ponder the answer options carefully to ensure all possible responses are represented
- Free response questions provide the opportunity for students to share their thoughts

After conducting a survey or other type of evaluation method, react to your findings:
- If it’s not an emergency, keep an ongoing log of possible changes
  - Creating a list will help you think about the problems and find good solutions to implement—after the semester
- Do not change portions of the course while it’s live, especially if it’s not for a critical update
  - This can be confusing for you and for students

Questions for Application:

Student experience:
- How did my students perform?
- Are there consistent areas in which they struggled?
- In what ways did students truly master the content?
- What are students saying about the online website itself?
- What trends can I identify from the evaluations?

Self-Reflection:
- Did I dedicate enough time in my schedule to work on this course?
- Can I streamline my work flow in future semesters?
- Could I successfully troubleshoot technology-related issues and content-related issues?

Content and Design:
- Does my content have any gaps?
- Are there any new topics I could incorporate to interest students or provide a different perspective?
- Does the course site look like how I envisioned?